

REQUEST TO HOLD CHAPTER SPONSORED DEDICATED CM/CMS/SM EXAM DAY

A dedicated CM/CMS/SM exam day must be a day set by the participating chapter for examinations only. Chapters are encouraged to hold a dedicated exam day at least once a year however an exam day may be held at the maximum of twice per year with a six month interval between scheduled examination days. A request for examinations must be sent to the E & E Board chairman at least 30 days prior to the examination date naming the date, place, and proctor. If it qualifies, written approval will be given, and RSES headquarters will be notified to send the necessary examinations.

PLEASE COMPLETE THE FOLLOWING INFORMATION

Date of Application: _____ Exam Date*: _____
 Chapter Number: _____ Chapter Name: _____
 Requested by: _____ Office Held: _____
 Phone: _____ Fax: _____ E-Mail: _____

*Requests received with less than 30 day notice will not be considered.

MONITOR INFORMATION

Who can conduct:

- a. A member of the E & E Board, a member of the International Board of Directors, any International Past President, or any CMS member approved by the E & E Board chairman, with the knowledge of the appropriate regional director, for the purpose of the dedicated chapter examination days and other special circumstances.

Monitor Name: _____
 Member Number: _____ Chapter Number: _____
 Address: _____

 City _____ State/Prov: _____
 Zip/Postal Code: _____
 Phone: _____ Fax: _____ E-Mail: _____

Note:
Exams cannot be delivered to PO Boxes

EXAMINATION ORDER

EXAM TYPE

QUANTITY*

CM CERTIFICATE MEMBER	_____
CMS/SM COMMERCIAL AIR CONDITIONING SPECIALIST	_____*
CMS/SM COMMERCIAL REFRIGERATION SPECIALIST	_____*
CMS/SM CONTROLS SPECIALIST	_____*
CMS/SM HEATING SPECIALIST	_____*
CMS/SM DOMESTIC SPECIALIST	_____*
CM/SM HVAC/R ELECTRICAL SPECIALIST	_____*
CMS/SM HEAT PUMP SPECIALIST	_____*
CMS/SM DYNAMIC COMPRESSION SPECIALIST	_____*

* Note:
Quantity of CMS/SM exams ordered must match number of candidates registered for CMS/SM exams.

