

# Examination ORDER FORM



RSES | 1911 Rohwling Road, Suite A | Rolling Meadows, IL 60008-1937 | rses.org

## EXAMS/QUANTITIES YOU WOULD LIKE TO ORDER

RSES may be in contact with you if you are not an approved proctor for an exam you are ordering.

<u>EXAM</u>	<u>QUANTITY</u>
<input type="checkbox"/> EPA Section 608 Certification	_____
<input type="checkbox"/> Universal R-410A Safety & Training	_____
<input type="checkbox"/> Certificate Member (CM)*	_____
<input type="checkbox"/> Heat Pump Training Course	_____
<input type="checkbox"/> Low GWP/A2L	_____

<u>ACTIVE SPECIALIZED MEMBERS (SM)*</u>	<u>QUANTITY</u>
<input type="checkbox"/> <u>CERTIFICATE MEMBER SPECIALIST (CMS)*</u>	_____
<input type="checkbox"/> Air Conditioning Specialist	_____
<input type="checkbox"/> Controls Specialist	_____
<input type="checkbox"/> Domestic Service Specialist	_____
<input type="checkbox"/> Dynamic Compression Specialist	_____
<input type="checkbox"/> Heat Pump Specialist	_____
<input type="checkbox"/> Heating Specialist	_____
<input type="checkbox"/> HVACR Electrical Specialist	_____
<input type="checkbox"/> Refrigeration Specialist	_____

\* SM/CM/CMS Exams are available to RSES members only.  
 \*\* RSES Technical Institute "Exam only" option is available to members who wish to advance TI levels without participating in the courses.

Note: Some exams are only available to RSES Members in good standing. Exam participant sign-in sheets will be mailed to you with the exams.

TODAY'S DATE \_\_\_\_\_ EXAM DATE \_\_\_\_\_

<u>RSES TECHNICAL INSTITUTE **</u>	<u>QUANTITY</u>
<input type="checkbox"/> Manual 1 Exam Only	_____
<input type="checkbox"/> Manual 2 Exam Only	_____
<input type="checkbox"/> Manual 3 Exam Only	_____

<u>RSES TRAINING COURSES</u>	<u>QUANTITY</u>
<input type="checkbox"/> R/AC UNIT: <input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4 <input type="checkbox"/> 5 <input type="checkbox"/> 6	_____
<input type="checkbox"/> Electrical UNIT: <input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4 <input type="checkbox"/> 5	_____
<input type="checkbox"/> Heating UNIT: <input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4 <input type="checkbox"/> 5 <input type="checkbox"/> 6	_____
<input type="checkbox"/> Controls UNIT: <input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4 <input type="checkbox"/> 5	_____

<u>CONSUMABLES ONLY</u>	<u>QUANTITY</u>
<i>If you placed an order for exams, these items are shipped with your exam automatically. Because of new proctoring procedures, you may have exam booklets on hand and need these consumables only. This section is to be filled out for those cases.</i>	
<input type="checkbox"/> Payment Remittance Forms	_____
<input type="checkbox"/> EPA 608/R-410A/A2L Exam Answer Sheets	_____
<input type="checkbox"/> RSES Exam Answer Sheets	_____
<input type="checkbox"/> EPA 608/R-410A/A2L Exam Return Envelopes	_____
<input type="checkbox"/> RSES Exam Return Envelopes	_____

## PROCTOR DETAILS

NAME _____		PROCTOR ID _____
ORGANIZATION _____		
ADDRESS _____		
CITY _____	STATE/PROVINCE _____	ZIP/POSTAL CODE _____
PHONE _____	EMAIL _____	

## EXAM SHIPPING ADDRESS SAME AS ABOVE

NAME _____		PROCTOR ID _____
ORGANIZATION _____		
ADDRESS _____		
CITY _____	STATE/PROVINCE _____	ZIP/POSTAL CODE _____
PHONE _____	EMAIL _____	

## OTHER

**Shipping of Exams:** Exams are shipped to RSES-approved proctors only.  
**Rush Fees:** A rush fee will be charged on any exam order submitted less than seven (7) business days in advance of Exam Date.  
**Requirements for Conducting Exams:** You should have received an RSES Proctor Manual for the exam(s) you have been approved to proctor. If you do not have a proctor manual, you may visit [www.rses.org/rsesproctors.aspx](http://www.rses.org/rsesproctors.aspx) for instructions needed for all exam types.

## FOR OFFICE USE ONLY:

DATE SHIPPED _____	SHIPPING METHOD _____
SHIPPED BY _____	QUANTITY SHIPPED _____