

Application to Proctor RSES EXAMINATIONS



RSES | 1911 Rohwing Road, Suite A | Rolling Meadows, IL 60008-1937 | rses.org

EXAMS YOU WOULD LIKE TO PROCTOR *(check all that apply)*

Note: RSES may be in contact with you to secure additional details depending upon the exams selected.

- EPA Section 608 Universal R-410A Safety & Training Heat Pump Training Courses
 Technical Institute Certificate Member Active Specialized or Certificate Member Specialist

EXAMS TO BE ADMINISTERED ON BEHALF OF:

- RSES Chapter School Company Other _____

PROCTOR APPLICANT

NAME _____ TITLE _____

ADDRESS _____

CITY _____ STATE/PROVINCE _____ ZIP/POSTAL CODE _____

PHONE _____ EMAIL _____

PROCTOR EXPERIENCE _____

RSES AFFILIATION

Individual Corporate School Member RSES MEMBER NO. _____ CHAPTER NO. _____

ORGANIZATION

NAME _____

ADDRESS _____

CITY _____ STATE/PROVINCE _____ ZIP/POSTAL CODE _____

PHONE _____ EMAIL _____

EXAM BILLING ADDRESS *(if different than above)* Same as above

CONTACT _____ COMPANY _____

ADDRESS _____

CITY _____ STATE/PROVINCE _____ ZIP/POSTAL CODE _____

PHONE _____ EMAIL _____

PROCTOR AGREEMENT

By submitting this proctor application, I am agreeing to abide by all examination administration rules as set forth and by RSES and noted in the RSES Proctor Manual. I agree to keep all exams and exam-related materials secured and in my possession until testing. After testing, I will be responsible for the secure storage and/or destruction of exams. I further understand that no exam material may be reproduced for any reason. I will notify RSES if there are any changes to my contact information (i.e. address, phone number, email, etc.). Upon conclusion of the exam session, I agree to ship all pertinent exams and information the next business day. I further understand that should I fail to uphold any of the examination administration rules, RSES reserves the right to terminate my appointment as a proctor.

SIGNED _____ DATE _____